

June 3, 2021

**Barnstable Registry Courier & Mail Policy**

- 1. Please be advised that the Barnstable Registry of Deeds assumes no responsibility for courier or mail packages or letters addressed to the Registry to the attention of an individual who is not an employee of Barnstable County.**
  
- 2. We will not sign for or accept such packages or letters and any that are delivered will be left in an open unsecure area with public traffic.**
  
- 3. Do not call the registry looking to see where your package is, as we are not a bailee and have no responsibility to see that your package or letter is delivered to the addressees.**
  
- 4. Mail/Courier/Express Mail packages directed to the Registry for recording are treated as non-time sensitive documents and will be processed for recording as time permits. Our goal is to have reviewed for recording any such submissions within two business days from the day of receipt. Accepted or rejected submissions for recording will be returned to you in the SASE you are expected to have provided with your submission. We do not call you about rejections and we cannot make any changes to submitted documents.**